

Boundary Review Working Group – Terms of Reference

1. Aims & Objectives

- 1.1. To oversee the development of formal Council proposals on council size and a proposed warding pattern for submission to the Local Government Boundary Commission for England (LGBCE), ensuring full involvement and co-ordination between Members and Officers throughout the electoral review process.

2. Membership & Quorum

- 2.1 The Group shall comprise up to 7 Members of the Council, allocated based on the political proportions of the council. Nominations to be made by Group Leaders to the Monitoring Officer.
- 2.2 The quorum of the Group shall be 3 Members including a minimum of 1 opposition Member.

3. Procedure Rules

- 3.1 The Group shall, at its first meeting, appoint a Chair and Vice-Chair drawn from its membership.
- 3.2 The Group shall complete its task upon the LGBCE publication of its final proposals for revised electoral arrangements for Sandwell Metropolitan Borough Council.
- 3.3 Alternate/substitute arrangements will not apply.

4. Terms of Reference

- 4.1 To provide support in the provision of information required by the LGBCE in their conduct of the electoral review.
- 4.2 To review representations made in relation to the electoral review and inform recommendations to be made to the General Purpose and Arbitration Committee and Full Council.



- 4.3 To facilitate, coordinate, involve and consult all Members throughout the review process to ensure effective consultation and participation in the Council's submissions.
- 4.4 To formulate draft recommendations to the LGBCE for consideration by the General Purpose and Arbitration Committee and Full Council relating to –
- 4.4.1 the proposed total number of members of the Council.
 - 4.4.2 the proposed number and boundaries of wards for the purposes of 4.4.1.
 - 4.4.3 the proposed number of Councillors to be returned by any ward.
 - 4.4.4 the proposed name of any ward.
- 4.5 To the extent feasible within the review timeline, the Working Group will consult the General Purpose and Arbitration Committee in respect of its work and recommendations.

